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POSITION DESCRIPTION

President and Vice-Chancellor

Position Level	Senior Appointment
Faculty/Division	Office of the President and Vice-Chancellor
Position Number	ADMIN ONLY
Original document creation	03/03/ 2021

Position Summary

The President and Vice-Chancellor is the chief executive officer of the University and responsible for the overall leadership and management of the University, and engagement with the wider community. Working closely with the Chancellor and the UNSW Council, the position is accountable for shaping and realising the University's future. The President and Vice-Chancellor is a distinguished scholar and with esteemed qualifications, experience and personal qualities of an outstanding nature.

Accountabilities

Specific accountabilities for this role include:

Leadership

- Set a vision and strategic direction for the University that builds on our existing strengths, past successes and the Guiding Principles of UNSW
- Communicate the University's vision and direction to the UNSW community and ensure that it is reflected in the focus of work done at all levels across the University
- Enhance the international reputation of the University for high quality research, an outstanding student experience and as a valued partner in the community
- Actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#).

Engagement

- Effectively promote the University and develop relationships with industry, professional groups, schools, community organisations, government and the wider community
- Lead fundraising on behalf of the University with a strong emphasis on the development of relationships with donors, alumni and business

- Play a leadership role in the higher education sector to ensure that UNSW's interests are appropriately represented, including through collaboration with network partners and other universities, engagement with government and leading debate on higher education policy

Management

- Enhance teaching, research and community engagement in the University with strong people management strategies that emphasise UNSW as a performance-based meritocracy
- Responsibly manage budgets and finances consistent with the University's strategic priorities and goals and within the financial targets endorsed by the UNSW Council
- Ensure the ongoing strategic development of the University's physical and technological resources to enable a superior student experience and a research environment that is attractive to the highest quality students and staff
- Ensure that significant organisational risks and compliance obligations are appropriately managed within the University
- Enable the University to achieve its future aims and objectives by identifying fundraising opportunities and developing alternative streams of income
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- A recognised higher degree and/or an outstanding record of scholarship and professional standing
- An outstanding record of effective strategic leadership and executive management with demonstrated achievement in a large, complex organisation
- Demonstrated capacity to dynamically lead a large, complex organisation in the development and implementation of its mission, goals and objectives and in the implementation of major change.
- Deep understanding of the rapidly changing landscape of higher education, including its challenges and opportunities, in Australia, the Asia-Pacific region and internationally
- Strong financial acumen and a demonstrated track record of effective commercial decision making
- A record of achievement in successfully building and promoting long term strategic relationships in a wide range of local, national, and international forums
- A demonstrated capacity to represent UNSW at the highest levels through the application of outstanding interpersonal communication, negotiation and influencing skills
- Cultural sensitivity, and a demonstrated commitment to diversity and inclusiveness for staff and students
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role. This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.